

**DOCUMENT 00 90 00
ADDENDUM**

ADDENDUM No.: 1

DATE: October 17, 2022

RE: LHA 2022 CAPITAL IMPROVEMENTS
MULTIPLE LOCATIONS – SEE DRAWINGS
LA CROSSE, WISCONSIN
PROJECT NO. 22061

FROM: HSR Associates, Inc
100 Milwaukee Street
La Crosse, WI 54603
(608) 784-1830

TO: Prospective Bidders

This addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated October 2022. Acknowledge receipt of this Addendum in the space provided on the bid form. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of: 1 page, 2 documents, 1 section, and 0 drawings.

CHANGES TO INTRODUCTORY INFORMATION AND BIDDING REQUIREMENTS:

1. Document 00 11 13 Advertisement for Bids
 - a. See the revised document included in this addendum. Disregard the previous version.
 - b. This version includes references to cleaning ductwork and exhaust fans.
2. Document 00 41 00 Bid Form
 - a. See the new document included in this addendum.

CHANGES TO GENERAL REQUIREMENTS:

3. Section 01 20 00 Price and Payment Procedures
 - a. See the revised section included in this addendum. Disregard the previous version.
 - b. This version references specific HUD documents.

END OF DOCUMENT 00 90 00

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SECTION 00 11 13

ADVERTISEMENT FOR BIDS

Sealed bids for the construction of:

**HOUSING AUTHORITY OF THE CITY OF LA CROSSE
LHA 2022 CAPITAL IMPROVEMENTS
MULTIPLE LOCATIONS - SEE DRAWINGS
LA CROSSE, WISCONSIN - SEE DRAWINGS**

will be received by:

**HOUSING AUTHORITY OF THE CITY OF LA CROSSE
1307 BADGER STREET
LA CROSSE, WISCONSIN 54602-1053
STEVE SCHAUF - EXECUTIVE DIRECTOR**

until 2:00 pm, November 8, 2022, after which they will be opened publicly and read aloud. Bids received after the time set for receipt of bids will not be accepted.

In general, the Project consists of improvements at several residential facilities:

Stokke Tower: Paint common areas and stair tower. Renovate toilet rooms, including: flush wood doors, LVT flooring, ACT ceiling and fixtures. Apply exterior masonry waterproofing and sealant.

Sauber Manor: Renovate laundry room; fire-rated steel-framed gypsum wall, paint, install LVT flooring and ACT Ceiling.

Schuh Homes: Replace mailbox cluster units.

Mullen Homes: Replace mailbox cluster units. Apartment furnace ductwork cleaning.

Huber Homes: Install new natural gas supply. Remove and replace concrete paving and grass sod. Renovate interior including: toilet rooms, flush wood doors, paint, VCT flooring, hot water and HVAC systems. Exterior work includes: replace siding, repair trim, install soffit and metal fascia, and install exterior fiberglass doors. Apartment furnace ductwork cleaning

Grover Estates: Apartment bathroom exhaust fan replacement.

Lump-sum Bids will be received on a SINGLE PRIME CONSTRUCTION CONTRACT FOR THE ENTIRE WORK.

The Project Drawings, Project Manual and other Bidding Documents may be examined at the following locations:

AE'S OFFICE: HSR ASSOCIATES, INC.

100 MILWAUKEE STREET

LA CROSSE, WI 54603

608-784-1830

BUILDER'S EXCHANGES:

La Crosse
Northwest Regional (Eau Claire/Chippewa Falls)
Wausau, WI
Builders Exchange of Wisconsin (Appleton)
Minneapolis, MN
Rochester, MN
Northern IA (Mason City, IA)
Master Builders IA (Des Moines, IA)
Builders Exchange of Michigan
ConstructConnect
Dodge Data & Analytics (West Allis, WI)

Electronic Bidding Documents (.pdf) will be available from HSR Associates, Inc. via Sharefile electronic distribution and will be distributed to the listed Builders Exchanges. Electronic versions of addenda will be distributed via the same systems.

Hardcopy Bidding Documents may be picked up at HSR Associates' office. Bidders may request shipment of hardcopies by sending a check made out to HSR Associates in the amount of \$20.00. The shipping fee will not be refunded and must be received prior to shipment.

HSR Associates is responsible for distribution of addenda only to those who have requested project documents from HSR in formats described above.

HSR Associates will make AutoCAD files available to the Contractor following award of contract.

HSR Associates maintains a plan holder list at www.hsrassociates.com. This list includes only those who have requested plans from HSR and those who have requested to be added our list.

Bid Security in the amount of five percent (5%) of the maximum amount of the Bid must accompany each Bid as described in the Project Manual, Instructions to Bidders.

The Owner reserves the right to waive irregularities and to reject any or all Bids. Bids may only be withdrawn in accordance with the Project Manual, Instructions to Bidders.

A pre-bid meeting will be conducted by the Owner and Architect/Engineer to answer questions and to enable bidders to examine conditions at the Project Site. Pre-Bid meeting will occur at 10:00 am October 20, 2022 at Huber Homes Community Center, 2828 Huber Ct. La Crosse, Wisconsin. After the initial meeting we will make a driving/walking tour to visit the facilities.

By: Steve Schauf
Title: Executive Director

Publish Date: Weeks of Oct. 10 and Oct. 17, 2022 - La Crosse Tribune.

END OF DOCUMENT 00 11 13

DOCUMENT 00 41 00

BID FORM

BIDDER: _____

BID FOR SINGLE PRIME CONTRACT

**PROJECT: LHA 2022 CAPITAL IMPROVEMENTS
MULTIPLE LOCATIONS – SEE DRAWINGS
LA CROSSE, WISCONSIN
PROJECT NO. 22061**

**TO: HOUSING AUTHORITY OF THE CITY OF LA CROSSE
1307 BADGER STREET
P.O. BOX 1053
LA CROSSE, WISCONSIN 54602-1053**

BASE BID

The undersigned, having examined the site where the Work is to be executed and become familiar with local conditions affecting the cost of the Work and carefully examined the Project Manual, the Project Drawings, all other Bidding Documents and Addenda thereto prepared by the AE, HSR Associates, Inc., hereby agrees to provide all labor, materials, equipment and services necessary for the complete and satisfactory execution of the ENTIRE WORK, in the time frame stipulated in these contract documents, for the Base Bid stipulated sum of:

_____ Dollars (\$ _____ .00)

BIDDER'S CHOICE SUBSTITUTIONS

The following Bidder's Choice Substitution is proposed for your consideration subject to the requirements set forth in Document 00 22 13 Supplementary Instructions to Bidders, Subparagraph 3.3.5:

Substitution No. S1:

For substituting _____

Type, Brand, Catalog No. _____

Manufacturer _____

Deduct from BASE BID _____ Dollars (\$ _____ .00)

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In submitting this Bid, the undersigned agrees to:

1. Hold this Bid open for **30** days.
2. Accept the provisions of Instructions to Bidders regarding disposition of Bid Security.
3. Enter into and execute an Agreement, if awarded on the basis of this Bid, and to furnish Performance and Labor and Material Payment Bonds according to the Supplementary Conditions.
4. Accomplish work according to the Contract Documents.
5. Complete the work by the time stated in Section 01 10 00 Summary of the Work.

Receipt of the following Addenda and inclusion of their provisions in this Bid is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Attached hereto are the required:

- a. Bid Security
- b. Representations & Certifications – HUD 5369-A
- b. Certificate of Organization and Authority
- c. Non-Collusive Affidavit: An affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this Bid or any other bid or the submitting of bids for the contract for which this bid is submitted.
- d. Previous Participation Certification – HUD 2530

FIRM NAME: _____

(Affix seal if Corporation) By: _____

Title: _____

By: _____

Title: _____

Date: _____

Official Address: _____

Telephone: _____

END OF DOCUMENT 00 41 00

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SECTION 01 20 00
PRICE AND PAYMENT PROCEDURES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Documentation of changes in Contract Sum and Contract Time.
- C. Change order procedures.
- D. Correlation of Contractor submittals based on changes.
- E. Procedures for preparation and submittal of application for final payment.

1.02 RELATED REQUIREMENTS

- A. Document 00 50 00 - Agreement Forms AIA-A101: Contract Sum, payment period.
- B. Document 00 60 00 - Project Forms: References and instruction regarding forms.
- C. Section 00 72 00 - General Conditions and Document 00 73 00 - Supplementary Conditions: Additional requirements for progress payments, final payment, changes in the Work.
- D. Section 00 73 00 - Supplementary Conditions: Percentage allowances for Contractor's overhead and profit and dates for application for payment.

1.03 SCHEDULE OF AMOUNTS

- A. Use Schedule of Amounts Form: 00 62 73 Schedule of Amounts for Contract Payments - HUD 51000 (7/97).
- B. Forms filled out by hand will not be accepted.
- C. At least 10 days prior to submission of the first Application for Payment, secure A/E's approval of the schedule of amounts.
- D. Base requests for payment on the approved schedule of amounts.
- E. Revise schedule to list approved Change Orders, with each Application For Payment.

1.04 APPLICATIONS FOR PROGRESS PAYMENTS

- A. Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates of Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.
- B. See General Conditions Article 27 for requirements.
- C. Payment Period: One calendar month time frame.
- D. Use Form AIA G702 and Form AIA G703, edition as stipulated in the Agreement.
- E. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.
- F. Forms filled out by hand will not be accepted.
- G. The Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.
- H. Execute certification by signature of authorized officer.
- I. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed and for stored products.
- J. List each authorized Change Order as a separate line item, listing Change Order number and dollar amount as for an original item of work.
- K. Include the following with the application:
 - 1. Transmittal letter as specified for submittals in Section 01 30 00.
 - 2. Construction progress schedule, revised and current as specified in Section 01 30 00.
 - 3. Current construction photographs specified in Section 01 30 00.
- L. When Architect requires substantiating information, submit data justifying dollar amounts in question. Provide one copy of data with cover letter for each copy of submittal. Show application number and date, and line item by number and description.

1.05 PRODUCT HANDLING

- A. Maintain a "Register of Bulletins and Change Orders" at the job site, accurately reflecting current status of all pertinent data.
- B. Make the Register available for review upon request.

1.06 PROCESSING CHANGES

- A. See the requirements of Articles 28 and 29 of the General Conditions and Supplementary Conditions.
- B. Should the Contractor discover a discrepancy among the Contract Documents, a concealed condition or other cause for suggesting a change in the Work, a change in the Contract Sum, or a change in the Contract Time of Completion, he shall notify Architect/Engineer as required by pertinent provisions of the Contract Documents.
- C. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.
- D. After execution of Change Order, promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust the Contract Sum.
- E. Promptly revise progress schedules to reflect any change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.
- F. Promptly enter changes in Project Record Documents.

1.07 PROCESSING OF BULLETINS

- A. Should the Owner contemplate making a change in the Work or a change in the Contract Time of Completion, the Architect/Engineer, upon Owner direction, will issue a "Bulletin" to the Contractor.
 - 1. Bulletins will be dated and will be numbered in sequence.
 - 2. The Bulletin will describe the contemplated change.
 - a. Promptly advise Architect/Engineer as to credit or cost and time required proposed for the described change. This is not an authorization to proceed with the change.
- B. Make written reply to Architect/Engineer in response to each Bulletin by date stated on the Bulletin:
 - 1. State proposed change in the Contract Sum, if any.
 - 2. State proposed change in the Contract Time of Completion, if any.
 - 3. Clearly describe other changes in the Work required by the proposed change, or desirable therewith, if any.
 - 4. Include full backup data such as subcontractor's letter of proposal or similar information.
- C. When cost or credit for the proposed change has been agreed upon by the Owner and the Contractor, or the Owner has directed that cost or credit be determined in accordance with provisions of 29 of the General conditions, A/E will notify contractor in writing. A formal Change Order will be initiated and executed at the time of completion of the Contract, or at a time when the payment for work completed is due. All approved Bulletins previously not incorporated into the Contract by a Change Order, shall be combined into a Change Order to adjust the final Contract Sum to compensate for all Changes in the Work to date.

1.08 APPLICATION FOR FINAL PAYMENT

- A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- B. Application for Final Payment will not be considered until the following have been accomplished:
 - 1. Completion of all closeout procedures specified in Section 01 70 00 and Section 01 78 00.
 - 2. Compliance with the payment requirements of Article 27 of General Conditions.
 - 3. Completion of the work of the contract except for warranty obligations described in Article 23 of the General Conditions.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION 01 20 00